

MOUNT PLEASANT BUSINESS DISTRICT AUTHORITY

535 WEST MAIN STREET
MOUNT PLEASANT
PENNSYLVANIA
15666

PHONE: 724-547-0660
FAX: 724-547-3444

WWW.MOUNTPLEASANTBDA.COM

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CONTACT@MOUNTPLEASANTBDA.COM
PHONE: (724) 547-0660

Mount Pleasant Business District A
Business Disaster Recover Grant APPLICATION

The Mount Pleasant Business District Authority (BDA) is offering a matching grant program in order to assist businesses with any form of natural or unexpected disaster effecting routine business operations.

Prelude:*
When a natural or unexpected disaster effects the normal routine of a business, there is an immediate loss in sales and generation of revenue. This form of disaster can be crippling to a business that is not able to operate in the community in which they serve.

Business Disaster Recovery Grant:
Grant assistance may not exceed \$1000 per applicant or 50% of eligible expenses, whichever is less, and is provided on a reimbursement basis.

For example:
If the total project costs \$300; the grant award will be half of that amount: \$150.
If the total project costs \$600, the grant award will be \$300 award.
Projects that cost more than \$2,000 are eligible for the grant, but the award will be capped at \$1,000.

Total amount award each fiscal year is \$3,000. Fiscal year is Oct 1st – Sept 30th

- Eligibility:**
- ✓ Eligible applicants for the business disaster grant are business owners currently owning or leasing tax assessed property within the boundaries of the Borough of Mount Pleasant, as well as prospective owners/businesses planning to locate within the area. Business tenants must submit written consent from the building owner to participate in the program.
 - ✓ Applicants are only permitted to receive this grant every 2 years (730 days) from the previous grant awarded by the authority.
 - ✓ No grants will be awarded to government owned properties, to tenants in government owned properties, OR non-profit organizations.
 - ✓ Grant will cover the business insurance deductibles from acts of disaster. The applicant must prove the damages incurred with accredited documentation.

Eligible Business Disaster Recovery Items Maximum reimbursement of \$1,000.00

The following is grant protocol :

- ✓ All damages have been reported to the business insurance agency. All proper waivers and reports have been signed and authenticated with the claim adjustor.
- ✓ Any form of natural disaster related to weather conditions or environmental damages incurred at the business physical establishment.
- ✓ Any form of disaster related to altering the operations of the business to include:

Water pipe damages	Electrical damages	Fire damages
Flooding damages	Sewage damages	Window damages
- ✓ Vandalism or defacing of property supported with official police report.

BUSINESS DISASTER RECOVERY GRANT

General Information on Applicant:

Applicant Name: _____

Applicant's Address: _____

Applicant's Phone Number: _____

Applicant's Email Address: _____

Business Name: _____

Contact Person: _____

Disaster Type (Brief Description): _____

Total Cost of Project: _____ Estimate Cost Actual Cost

Estimated Start Date: _____

Estimated Completion Date: _____

Has the insurance claim been filed: ___ Yes ___ No (Affidavit / Adjustor report must be included)

Is this an Insurance Deductible: ___ Yes ___ No Deductible Amount: \$_____

Name of Insurance Carrier: _____

Contact Name & Phone: _____

Is there a police report: ___ Yes ___ No Police Incident #: _____

Police Contact Name & Phone: _____

Applicants will need to submit the following documents for review by the Business District Authority Board.

All applicants should supply a detailed description of the project, what the project consists of, materials used, colors/style/décor of the project. Be clear and direct with your description of the project. PLEASE USE A SEPARATE SHEET OF PAPER.

All applicants must submit the appropriate PERMIT from the Mount Pleasant Borough associated with the said disaster repair project. Permits and detailed information can be obtained from the Mount Pleasant Borough website at:

www.mtpleasantboro.com/permits.html

Applicants applying PRIOR to start of project:

- ✓ PRE WORK Photographs of the disaster repair project of the building in question (minimum of 3 photos)
- ✓ "Simple" sketch drawings of disaster repair project
- ✓ TWO Estimates from authorized contractors performing the work on the disaster repair project

Applicants applying AFTER completion of the project:

- ✓ POST WORK Photographs of the disaster repair of the building in question (minimum of 3 photos)
- ✓ Paid receipts and costs from the authorized contractor performing the work

BUSINESS DISASTER RECOVERY GRANT

(Continued – Applicants will need to submit the following documents:)

All applicants must submit a copy of the insurance claim affidavit / adjustor’s finding on the claim to be eligible.

All applicants utilizing this grant for vandalism must submit a Police Report.

Application will not be reviewed without all above supporting data.

DO NOT SEND ORIGINALS – SEND COPIES OF ALL MATERIALS

Final Determinations / Board Review:

The Mount Pleasant Business District Authority reserves the right to approve or deny grant requests based on whether it believes the Business Disaster Recovery Grant proposal will enhance each applicant’s business image and visibility; moreover, align with our values of preserving built communities and supporting the local economy.

ALL PAYMENTS ARE ISSUED TO THE APPLICANT UPON PROOF OF COMPLETION OF SAID PROJECT LISTED WITHIN THIS GRANT APPLICATION. NO EXCEPTIONS.

All rulings of the Mount Pleasant Business District Authority Board are final. No Exceptions.

Attestation of Applicant:

I hereby submit the attached marketing plans & specifications for the proposed project and understand that the Mount Pleasant Business District Authority Board must approve these. No work shall begin until I have received written approval from the Mount Pleasant Business District Authority. No funding is guaranteed until the Mount Pleasant Business District Authority Board approves completed application. Grant monies will not be paid until the project is completed and a paid invoice (s) is provided. The project must be completed within 60 days of grant approval if not completed already.

Applicant’s Print Name

Date

Signature of Applicant

OFFICE USE

Date Received _____

Copy of Permit (if app) Photographs Complete Description Estimates /Receipts

Determination BDA Board Approval BDA Board Denied Awarded Amount:_____

Comments: _____

Mount Pleasant Business District Authority President

Date