

MOUNT PLEASANT BUSINESS DISTRICT AUTHORITY
 535 WEST MAIN STREET
 MOUNT PLEASANT
 PENNSYLVANIA
 15666

PHONE: 724-547-0660
 FAX: 724-547-3444

WWW.MOUNTPLEASANTBDA.COM

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CONTACT@MOUNTPLEASANTBDA.COM
 PHONE: (724) 547-0660

Mount Pleasant Business District Authority
Limited Façade Repair Grant APPLICATION

The Mount Pleasant Business District Authority (BDA) is offering a matching grant program in order to assist businesses with minor repair to their building façade.

Limited Façade Grant:
 Grant assistance may not exceed \$1,000 per applicant or 50% of eligible expenses, whichever is less, and is provided on a reimbursement basis.

For example:
 If the total project costs \$1,000; the grant award will be half of that amount: \$500.
 If the total project costs \$600, the grant award will be \$300 award.
 Projects that cost more than \$2,000 are eligible for the grant, but the award will be capped at \$1,000.

Total amount award each fiscal year is \$9,000. Fiscal year is Oct 1st – Sept 30th

- Eligibility:**
- ✓ Eligible applicants for the program are building owners and/or business tenants currently owning or leasing tax assessed property within the boundaries of the Borough of Mount Pleasant, as well as prospective owners/businesses planning to locate within the area. Business tenants must submit written consent from the building owner to participate in the program.
 - ✓ Applicants are only permitted to receive this grant every 2 years (730 days) from the previous grant awarded by the authority.

Eligible LIMITED Projects Type
(Select only one project - check mark the appropriate box)

- Masonry:** Maximum reimbursement of \$1,000.00
 This category refers to masonry repairs, restoration, repointing, repainting (only if originally painted), or low-pressure water or steam cleaning. Some chemical cleaning is allowed as long as the chemical is appropriate to the type of surface.
- Sidewalk Repair:** Maximum reimbursement of \$1,000.00
 This category refers to masonry repairs of sidewalks. Leveling, replacement, dressing, improvements to address public safety.
- Exterior Woodwork and Architectural Metals:** Maximum reimbursement of \$1,000.00
 This category refers to the repair, refinishing, painting, restoration, repointing or replacement of exterior woodwork.
- Cornices and Roofs:** Maximum reimbursement of \$1,000.00
 This category is for the installation or repair of cornices, or roofs as part of the façade renovation, or independently, only when it is a visible part of the façade seen from the street.

General Information on Applicant:

Applicant Name: _____

Applicant's Address: _____

Applicant's Phone Number: _____

Applicant's Email Address: _____

Business Name: _____

Property Owner: _____

Property Address: _____

Contact Person: _____

Project Name (Brief Description): _____

Total Cost of Project: _____ Estimate Cost Actual Cost

Estimated Start Date: _____

Estimated Completion Date: _____

Supporting Documents Required for Projects Type listed

Applicants will need to submit the following documents for review by the Business District Authority Board.

All applicants must submit the appropriate PERMIT from the Mount Pleasant Borough associated with the said limited façade repair project. Permits and detailed information can be obtained from the Mount Pleasant Borough website at: www.mtpleasantboro.com/permits.html

Applicants applying PRIOR to start of project:

- ✓ PRE WORK Photographs of the façade of the building in question (minimum of 3 photos)
- ✓ "Simple" sketch drawings of façade repair
- ✓ TWO Estimates from authorized contractors performing the work on the façade

Applicants applying AFTER completion of the project:

- ✓ POST WORK Photographs of the façade of the building in question (minimum of 3 photos)
- ✓ Paid receipts and costs from the authorized contractor performing the work

All applicants should supply a detailed description of the project, what the project consists of, materials used, colors/style/décor of the project. Be clear and direct with your description of the project. PLEASE USE A SEPARATE SHEET OF PAPER.

Application will not be reviewed without all above supporting data.

DO NOT SEND ORIGINALS – SEND COPIES OF ALL MATERIALS

LIMITED FAÇADE REPAIR GRANT

Final Determinations / Board Review:

The Mount Pleasant Business District Authority reserves the right to approve or deny grant requests based on whether it believes the limited façade repair will enhance each applicant’s business image and visibility; moreover, align with our values of preserving built communities and supporting the local economy.

ALL PAYMENTS ARE ISSUED TO THE APPLICANT UPON PROOF OF COMPLETION OF SAID PROJECT LISTED WITHIN THIS GRANT APPLICATION. NO EXCEPTIONS.

All rulings of the Mount Pleasant Business District Authority Board are final. No Exceptions.

Attestation of Applicant:

I hereby submit the attached façade repair plans & specifications for the proposed façade repair project and understand that the Mount Pleasant Business District Authority Board must approve these. No work shall begin until I have received written approval from the Mount Pleasant Business District Authority. No funding is guaranteed until the Mount Pleasant Business District Authority Board approves completed application. Grant monies will not be paid until the project is completed and a paid invoice (s) is provided. The project must be completed within 60 days of grant approval. I agree to leave the completed sign project in its approved design for a period of 5 years from the date of completion and this agreement is transferrable to new owner - if business name remains same.

Applicant’s Print Name

Date

Signature of Applicant

Building Owner/s Print Name

Date

Signature of Building Owner

OFFICE USE

Date Received _____

Copy of Permit (if app) Photographs Complete Description Estimates /Receipts

Determination BDA Board Approval BDA Board Denied Awarded Amount: _____

Comments: _____

Mount Pleasant Business District Authority President

Date